ASSOCIATED STUDENTS
SPORTS CLUB ACCOUNTING AGREEMENT

This agreement is entered into between the Associated Students of San Diego State University (hereinafter referred to as A.S.) and the ________________Sports Club (hereinafter referred to as “Sports Club”) for accounting and fund management services.

The A.S. shall:
1. Establish a book account within the Associated Students accounts for “Sports Club.”
2. Receive and deposit monthly transfer of donated funds deposited on behalf of “Sports Club” in the SDSU Foundation and ensure those funds are spent in accordance with restrictions placed on donation.
3. Accept deposits at the Aztec Recreation Center Membership desk.
4. Process checks and purchase orders on a weekly basis based on requests signed by the A.S. Intramural Sport & Sport Club Coordinator and an authorized representative of the “Sports Club.”
5. Provide, through the Intramural Sport & Sport Club Coordinator, monthly financial reports. More frequent reports will be provided upon request.

“Sports Club” shall:
1. Deposit all donated funds through the SDSU Campanile Foundation account and all other club funds in the A.S. Account.

General Conditions:
1. All equipment must be purchased through “Sports Club” account and shall become the property of the Associated Students. This equipment shall be for the sole use of the designated “Sports Club” as long as that “Sports Club” meets Associated Students conditions for active sports club status.
2. All coaches and other employees must be paid through the Sport Club A.S. Account.
3. In the event “Sports Club” fails to meet conditions for active sports club status for two consecutive academic semesters, all funds remaining on account and all equipment shall be transferred to A.S. Campus Recreation general reserve for use by remaining Sports Clubs.

This Agreement constitutes the entire agreement between and parties with respect to the subject matter described in this Agreement and supersedes all prior proposals and agreements, both written and oral, and all other written and oral communications between the parties.

A duly authorized representative of each party may modify this Agreement only in writing.

Each paragraph and provision of this Agreement is severable, and if one or more paragraphs or provisions are declared invalid, the remaining provisions of this Agreement shall remain in full force and effect.

Agreed,

For Associated Students by:   For “Sports Club” by:

______________________________  _______________________________
Susan Heiser     Club President
Associate Director for Business/Programs